

# VARIANCE PAYMENT

In any event that you need to send payment for a previously finalized report, an adjustment, correction, etc.; you can send that payment through the employer portal utilizing the “Make Variance Payment” function. You DO NOT need to make a report to use this function of the portal.

Home

Electronic Contribution

Contribution Payment

Employer Information

Electronic Contribution

Select the contractor from the list to submit your contributions

Make a Payment

View All Payment

Account Management

Make Variance Payment

Select Contractor:

Bank Account Number: ( Last 4 digits )

Routing Number: ( Last 4 digits )

Bank Name:

Account Type:

Settlement Date:

Amount to be paid: \$0.00

Reason:

Cancel

- Select Appropriate Contractor.
- The following account routing and banking information will match the account you linked to your profile.  
*\*see Account Management if you need to edit/change account.*
- Select the earliest settlement date available.
- The amount to be paid is the total amount to be paid. You can pay per item or If sending for multiple reasons, please notate what the money corresponds too; break it out and make one lump sum payment.